

**Job Title: Programme Associate, Livelihood, Deogarh**

**Location: Deogarh**

**Last Date of Application: 25th January, 2018**

Vasundhara is a non-governmental, non-profit knowledge and action-research group that works on natural resource management and sustainable rural livelihoods. Vasundhara has focused on both Community Forest Rights as well as Individual Forest Rights under the FRA. Habitat Rights of PVTGs is one of the most significant aspects of the FRA and continues to remain more or less neglected at the national and state level. In this regard Vasundhara's work so far has involved action research and facilitation of the habitat rights of PVTGs in Odisha and support to habitat rights claims process in other states in collaboration with local CSOs, Traditional Institutions of PVTGs and District Administrations.

We are looking for a person to work as a Facilitator in the respective district(s) for ensuring Sustainable Livelihood & Economic Democratization for the forest dependent communities including tribal by giving due focus on cooperativization approach on collective procurement and trade, market research, market promotion, enterprise development. Coordinate different activities relating to applied research, advocacy on NTFP and forest related issues in the respective district involving different stakeholders.

We are looking for a person with a Masters Degree in Social Work / Rural Development/Rural Management/MBA (marketing) with at least 3 years of post-qualification experience on livelihood promotion in forestry section Odisha or outside. The candidate will be located at Deogarh with willingness to travel for at least 20 days in a month within the project area. Good Knowledge of English and Odia languages is necessary. Knowledge of Hindi and any Tribal Language of Odisha will be an added advantage. Basic Computer skills should include Word Processing, Spreadsheet, and Presentation Packages. Knowledge of SPSS or any other similar software would be an added advantage.

Vasundhara is an equal opportunity employer. Women and SC/ST candidates are especially encouraged to apply. Please apply to [vasundharanr@vasundharaorissa.org](mailto:vasundharanr@vasundharaorissa.org). Last date for receiving completed applications is **25th January, 2018**. Applications should have <**Programme Associate, Livelihood, Deogarh, Vasundhara**> as the subject line with **Covering Letter & CV in one Word File** along with the past research work, if any and also name of reference persons.

**Job Title: Programme Associate, Livelihood, Deogarh**

**Duration:** Initial contract for 1 year (Renewable based on performance)

**Remuneration:** Remuneration will be negotiable based on qualification and experience

**Probation Period:** Six Months

**Reporting:** Team Leader, Livelihood

### **Detailed Job Description**

#### **Specific Requirements:**

- To provide pragmatic support to Self Help Cooperatives (**both Primary and Union level**), NGOs and other community based organizations (CBOs) working on NTFP management and market promotion
- To maintain proper coordination with board of directors (both Primary and Union level), employees of cooperative union and Vasundhara staffs and act as a catalyst in the entire process to achieve objective and goal.
- To facilitate the Union in Work plans development and budgeting (including follow-up and analysis of all steps in the budget cycle), as well as tracking and reporting of revenues and expenses (monthly, quarterly and annually) as per the activities of the project at field level.
- To identify different critical issues emerging out of cooperative process and extend strategic help and guidance to address it.
- To facilitate the cooperatives/unions for up-scaling of institution and trade of NTFP and explore option for possible replication.
- To facilitate the cooperatives and Unions to develop comprehensive business plan with ground reality and help them to monitor the business plan periodically to assess the progress and in achieving trade target.
- To undertake market research within the district and develop a strong trader database product wise and disseminate the same to the Union and cooperative
- To facilitate negotiation/dialogues on behalf of the Union with local traders, market promotion agencies, line departments, financial institutions at district level for backward and forward market linkage of raw and value added NTFP.

- To prepare projects for forest based enterprise development (NTFP) and lobby with the line departments, market promotion agencies, financial institutions etc for setting up such enterprises
- To contribute case studies, write-ups periodically to the Publication wings on cooperative process and NTFP marketing.
- To undertake any other work assigned by the organization

For more information about Vasundhara's work, please visit [www.vasundharaorissa.org](http://www.vasundharaorissa.org),  
[www.fra.org.in](http://www.fra.org.in)