

Job Title: Programme Associate, Community Forest Rights and Habitat Rights of Particularly Vulnerable Tribal Groups (PVTGs)

Location: Bhubaneswar

Last Date of Application: 25th January, 2018

Vasundhara is a non-governmental, non-profit knowledge and action-research group that works on natural resource management and sustainable rural livelihoods. Vasundhara has focused on both Community Forest Rights as well as Individual Forest Rights under the FRA. Habitat Rights of PVTGs is one of the most significant aspects of the FRA and continues to remain more or less neglected at the national and state level. In this regard Vasundhara's work so far has involved action research and facilitation of the habitat rights of PVTGs in Odisha and support to habitat rights claims process in other states in collaboration with local CSOs, Traditional Institutions of PVTGs and District Administrations.

In this context, Vasundhara requires a person who can work with PVTG communities to help them understand their rights and prepare their Habitat Rights claims under the FRA and facilitate their interface with the local administration to ensure that the claims are recognised. Apart from this the person would also be working on the other aspects of Forest Rights Act, especially grassroots work and capacity building on Community Forest Rights.

We are looking for a person with a Masters Degree in Anthropology/ Social Science / Social Work / Rural Development with at least 3 years of post-qualification experience with at least 1 year's work with any of PVTGs or tribal communities within or out of Odisha. The candidate should be willing to be located at the Head Office or any of the Field Offices of Vasundhara with willingness to travel for at least 15 days in a month. Good Knowledge of English and Odia languages is necessary. Knowledge of Hindi and any Tribal Language of Odisha will be an added advantage. Basic Computer skills should include Word Processing, Spreadsheet, and Presentation Packages. Knowledge of SPSS or any other similar software would be an added advantage.

Vasundhara is an equal opportunity employer. Women and SC/ST candidates are especially encouraged to apply. Please apply to vasundharanr@vasundharaorissa.org. Last date for receiving completed applications is **25th January, 2018**. Applications should have <**Programme Associate, Community Forest Rights and Habitat Rights of Particularly Vulnerable Tribal Groups (PVTGs), Bhubaneswar, Vasundhara,** > as the subject line with **Covering Letter & CV in one Word File** along with the past research work, if any and also name of reference persons.

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Duration: Initial contract for 1 year (Renewable based on performance)

Remuneration: A consolidated pay of Rs. 16000 per month during the probation period. At Programme Associate grade in Vasundhara's Pay scale with starting gross salary of 18351/- per month

Probation Period: Six Months

Reporting: Team Leader, Forest Rights

Detailed Job Description

Scope of the Position:

- Contribution to Vasundhara's existing work on community forest rights and habitat rights in different parts of Odisha under Forest Rights Act 2006.
- Creating a knowledge-base around community forest rights and habitat rights through research, action and documentation
- Coordination with partners, communities, administration, other peoples' organizations and CSOs
- Documentation of learning from ground for sharing with other Civil Society Organizations, Institutions and groups with similar interest
- Capacity Building of Community Members / NGO-CSO Staff / Government Functionaries

Key Responsibilities

- Coordinate project activities with collaborators in different parts of the state in consultation with team
- Contribution towards formulation of action plan and progress report of activities
- Carrying out training programs for collaborators on the thematic areas of Community Forest Rights and Habitat Rights
- Preparing reports, notes, status paper etc. of various activities
- Database management on Habitat Rights of PVTGs for the intervention districts
- Documentation on the issues, learning and case studies from the ground
- Drafting of quarterly and annual reports of the project in consultation with team
- Dialogue and discussion with administration and other govt. Officials on Vasundhara's intervention on habitat rights and community forest rights
- Discussion and providing follow up support to partner organizations and other groups connected to our work
- Updating the progress of the work to the team on regular basis
- Preparing contracts of the partners and follows up with them on the progress of the activities planned

For more information about Vasundhara's work, please visit www.vasundharaorissa.org, www.fra.org.in